

Str. Zorilor, Nr. 5 , Bistriţa, Jud. Bistriţa-Năsăud, Romania, 420032 Registrul Comerţului: J06/674/2006 | Cod fiscal: 19044296

Capital social: 500.000 lei

INVITATION

to the

General Meeting of Shareholders

In compliance with Act 31/1990 (trading companies) as amended from time to time, the Memorandum, Act 24/2017 (issuer of financial instruments and market operations), the Rule 6/2009 of the National Committee of Movables (execution of certain rights of shareholders within the general meeting of trading companies) and Rule 1/2006 of the National Committee of Movables (issue and operation of movables) as amended from time to time,

the executive board of the trading company **TRANSILVANIA BROKER DE ASIGURARE S.A.**, a Romanian juristic person, whose only object is the mediation of insurances and whose office is in Bistrita, 5Zorilorstreet, districtBistriţa-Nasaud,zip code: 420011, registered with the Trade Register of the Court of Bistrita-Năsăudunder J06/674/200, fiscal code 19044296, authorized according to the CSA Decision 114.420/2006 and entered in the Register of Insurance Brokersunder RBK-374/16.11.2006, held a meeting on November 6th,2017 and **invites to the**:

Ordinary General Meeting of the Shareholders at 12.00 o'clock a.m.on December 13th, 2017 in the Conference room of the Hotel Ozana, Bistrita, 17CaleaMoldovei, 1st floor, districtBistrita-Năsăud. The shareholders listed in the Register of Shareholders (issued by DEPOZITARUL CENTRAL S.A.)on the reference date; this date was settled to be the end of the 1st of December, 2017. The <u>agenda</u> is as follows:

- 1. Approval of distribution as dividends resulting from the net profit of the financial year that ended on December 31st, 2016 and that was not distributed yet. The sum amounts 3,026,681 lei, and the gross value of the dividend/share is 1.2106724 lei/share for a total number of 2,500,000 shares.
- 2. Approval of the date of January 5th, 2018**to be** *"the registration date"*, according to art. 86 point 1 of Act 24/2017 (issuer of financial instruments and market operations) and according to art. 2 lit e) Rules 6/2009issued by the National Committee of Movables.
- 3. Approval of the date of January 4th,2018 as,, *ex-date*", according to art. 2 lit. fof Rule 6/2009 issued by the National Committee of Movables as amended.
- 4. Approval of January 15th,2018,as "date of payment",according to art. 86 points 2 and 3 of Act 24/2017 (issuer of financial instruments and market operations).
- 5. Authorization of the CEO, Mr.Niculae Dan, to sign on behalf of all shareholders that are present at the General Meeting the Decisions of the Ordinary Meeting of Shareholders.
- 6. Authorization of Manager of the Law Department of the company, Mrs. Denes Adriana, holder of the IC series XB no. 393804 to complete all formalities for the registration of the Decisions of the Ordinary Meeting of Shareholders with the Trade Register of the Court

TRANSILVANIA BROKER DE ASIGURARE S.A.



IV.

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House Bistrita-Nasaudso that they can be published in the Official Journal of Romania, Part

On the day the meeting is scheduled the main capital of the company amounts 500,000 lei divided into 2,500,000 nominative, dematerializedshares, the nominal value of one share being 0.20 lei. Each share entitles its holder to onevote in the General Meeting of Shareholders.

Starting with November 9th, 2017and until the meeting date of the Ordinary Meeting of Shareholders, the following **documents** are available in the registered office of the company every week day between 10 a.m. and 4 p.m. or can be downloaded in Romanian or in English from the site www.transilvaniabroker.ro, category/Relationship with investors, Section/AGA>: Invitation, the total number of issued shares and of vote rightson the day of invitation, Draft submitted the Decision of the Meeting of Shareholders, the Form of general/special Power of Attorney used for the vote through representative, postal vote form are documents that are to be presented in the General Meeting of Shareholders.

Shareholders may appear in person or may be represented during the General Meeting of Shareholderseither by their legal representatives or by representatives that were issued a *special power of attorney* a *general power of attorney* per art. 92 paragraph (10) of Act 24/2017 (issuer of financial instruments and market operations). A *shareholder shall give in the form of a special power of attorney* specificinstructions of voteto the person who is to represent him/her for each item on the agenda of the Ordinary General Meeting of Shareholders.

In the event of personal vote, shareholders as natural or as juristic persons are entitled to participate at the General Meeting of Shareholders by simply proving their identity; shareholders who are *natural persons* shall submit their identity document (IC, passport, stay permit) *juristic persons* shall submit the identity document of the legal representative (IC, passport, stay permit). The capacity of a legal representative shall be proved by means of a certificate of registration issued by the Trade Register or any other equivalent document that was issued by a competent entity of the state where the shareholder – juristic person – is legally registered. The document may be submitted in original or an authenticated copy. Documents that prove the capacity of a legal representative of a juristic person shareholder shall be issued not more than 30 days before the invitation to the General Meeting of Shareholdersis issued. Documents issued in other languages than English shall be submitted in translations made by an authorized translator into Romanian or English.

In the event of a vote by representation through a power of attorney shareholders may be represented with the General Meeting of Shareholdersby representatives/mandators who can be another shareholder or a third person. The vote through a special power of attorney means that one has to fill in and sign three copies of the form of the special power of attorney that is provided by the company: one copy is to be sent in writing, in original to the head office, the second copy is

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to be handed over to the representative as proof of his/her capacity of representative when summoned by the technical office of the meeting; the third copy stays with the shareholder.

The special/general power of attorney shall be sent in a paper-based system, in original in the case of the special power of attorney, as an authenticated copy respectively under the signature of the representative so that its receiving is registered in the office (Bistrita, 5Zorilorstreet, districtBistrita-Nasaud) by December 11th 2017,12:00 o'clock or by e-mail on the address <u>investor@transilvaniabroker.ro</u>(if the document is sent by electronic means, the power of attorney is to be signed electronically as per Act 455/2001), same date same time.

Irrespective of the time the power of attorney is sent to the General Meeting of Shareholdersthere is to be made a notice on the envelope with capital letters "PROCURA PENTRU ADUNAREA GENERALA A ACTIONARILOR DIN DATA DE 13/14.12.2017". (Power of attorney for the General Meeting of Shareholders on December 13/14, 2017)

A shareholder is allowed to appoint a single person to represent him/her with the General Meeting of Shareholders A shareholder may appoint one or more substitute memberswho should ensure his/her representation with the General Meeting of Shareholders in case the appointed representative cannot fulfil his/her mandate. If there are appointed several representatives in the special power of attorney their order is to be settled.

A shareholder is also entitled to give a **general power of attorney** valid for not more than three years on the basis of which the representative shall vote in all aspects that are discussed in the General Meeting of Shareholders, including decision documents, provided that the power of attorney is issued by the shareholder in his/her capacity of client as an agent in the meaning of capital law or by a solicitor. For its identification the power of attorney shall have as annexes the following documents: copyof an identity document of the shareholder (IC, passport, stay permit) and a copy of the identity document of the representative for natural persons; copyof the identity document of the representative/authorized personfor natural persons (IC, passport, stay permit), copyof the identitydocument of the solicitor together with the de affidavit in original or, if the representative/authorized person is a juristic person the identity document of the legal representativetogether with thecertification of the Trade Register or any equivalent document issued by a competent entity of the state the representative/authorized juristic person where the shareholder is legally registered original or an authorized copy. Documents that are not in English shall be translated into Romania or English.

Shareholders shall not be represented with the General Meeting of Shareholders by means of a general power of attorney by persons that are in conflict of interests according to art. 92 point 15 of Act 24/2017 (issuer of financial instruments and market operations).

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A special power of attorney for representation with the General Meeting of Shareholdersgiven by a shareholder for a credit institution that makes custody services shall be deemed valid even if there are no other documents available for said shareholder, provided that the special power of attorney is issued in compliance with Rule6/2009 of the National Committee of Movables, signed by the shareholder himself and is presented together with a formal declaration given by the legal representative of the banking institution, who was authorized to represent by a special power of attorney where they state: (i) the credit institution makes custody services for said shareholder; (ii) the instructions in the special power of attorney are the same with the instructions of the SWIFT message received by the credit institution to vote on behalf of that shareholder, (iii) the special power of attorney shall be signed by the shareholder. The special power of attorney and the statement shall be submitted to the head office in original, and, if necessary stamped; no other formalities shall be necessary.

Shareholders may vote the items on the agenda through **postal vote**, the vote form that is filled in and duly signed shall be sent in a sealed envelope to the head office in Bistrita, 5Zorilorstreet, districtBistrita-Nasaud, zip code: 420011 and is deemed to be in time if the envelope arrives the head office by 12:00o'clock on December11th, 2017. The envelope has to bear the wording in capital letters "VOT PRIN CORESPONDENTA PENTRU ADUNAREA GENERALA A ACTIONARILOR DIN DATA DE 13/14.12.2017" – i.e. Postal Vote for the General Meeting of Shareholders from December 13/14, 2017. The ballots may be sent by e-mail with an extended electronic signature as per Act 455/2001 (electronic signature) to the addressinvestor@transilvaniabroker.rowith the CORESPONDENTA **ADUNAREA** "VOT **PRIN** PENTRU **GENERALA** remark: ACTIONARILOR DIN DATA DE 13/14.12.2017". If this is not the case, the shareholder misses his/her right to vote.

The postal vote may be given by a representative only provided the he/she got from the shareholder, whom he is to represent, a special/general power of attorney, that the issuer is to submit in compliance with art. 92 paragraph (14) of Act 24/2017 (issuer of financial instruments and market operations).

One or more shareholders that individually or together make at least5% of the main capital may introduce items on the agenda of the General Meeting of Shareholdersby November 24th, 2017 (provided that each item is justified by a decision draft proposed to be adopted) or propose to be included on the agenda. The proposal concerning the draft of decision can be submitted in a sealed envelope at the headquarters situated in Bistrita-Nasaud, 5Zorilor street by12 o'clock on November 24th, or sent by e-mail with an extended electronic signature according to Act 455/2001 (electronic signature) having the same deadline addressinvestor@transilvaniabroker.robearing the written notice,,PROPUNERE DE NOI PUNCTE PE ORDINEA DE ZI PENTRUADUNAREA GENERALA ORDINARA A ACTIONARILOR DIN DATA DE 13/14.12.2017". Each new item on the agenda is to be justified or have a decision draft otherwise it cannot be submitted to be passed in the General Meeting of Shareholders. The



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proposals are to be sent together with the copy of an identity document, if the shareholder is a natural person; copy of an identity document of the representative/the mandatory, a certification issued by the Trade Register or any other equivalent document issued by a competent authority of the state where the shareholder is legally registered and that proves his/her capacity of a legal representative. The documents shall be submitted in the original or in a copy true to the original if the shareholder is a juristic person. Documents attesting the capacity of a legal representative of the juristic person of the shareholdershall be issued no more than 30 days prior to the publishing of theinvitation to the Meeting of theshareholders.

Each shareholder is entitled to address by November 24th, 2017 questions concerning the agenda according to art. 13 of Rule6/2009 of theNational Committee of Movables. The company shall answer said questions during the meeting.

Questions may be asked in writing andsent in an envelope to the head office in Bistrita, 5Zorilorstreet, districtBistrita-Nasaud, zip code 420011 or sent in any postal form or fast and registered mail, or by e-mail with an extended electronic signature according to Act455/2001 (electronic signature) and addressed to investor@transilvaniabroker.rowith the following remark "PENTRU ADUNAREA GENERALA ORDINARA A ACTIONARILORDIN DATA DE 13/14.12.2017". To identify persons who ask questions they shall submit copies of their identity documents.

Should the assembly not have a quorum at the first meeting a second General Meeting of Shareholdersshall be calledon December 14th, 2017 at the same time and place with the same agenda.

For further questions please don't hesitate to contact us at the phone number 0730709997,

e-mail: $\underline{investor@transilvaniabroker.ro}$, contact person Adriana Denes – Head of the Law Department

CEO

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